

**Arrowhead Library System
Librarians Meeting
Wednesday, May 17 2017
Hedberg Public Library
316 S. Main Street, Janesville
9:30 a.m.**

Please note that this meeting is being held at the Hedberg Public Library, 316 S. Main St., Janesville.

1. Call to order 9:30a.m. – Chair – Bryan McCormick
2. Secretary – To be determined.
3. Additions to Agenda
4. Approval of March 2017 Minutes
5. Unfinished Business
 - a. Shared System
 1. Share update –Steve Ohs & Jim Novy
 - b. LSTA
 - c. Technology
 1. Hoopla
 - d. WPLC/Overdrive
 - e. Budget 2017
 - f. Youth Services update- Sharon Grover
 - g. Public Library System Redesign Project
 - h. ALS Strategic Planning
 - i. ALS Board Report – Sarah Strunz
6. New Business
 - a. Second State Aid Payment

7. ALS Activities

8. Activities in Member Libraries

9. Adjourn

Dates to Remember:

ALS Board Meeting – June 14th – 6:00 pm @ EFPL

19 April 2017 – Arrowhead Library System - Librarians Meeting at Milton Public Library

Present: Sharon Grover, Michael DeVries, Megan Kloeckner, Charles Teval, Sarah Strunz, Mary Bieber, Kirsten Almo, Steve Platteter, Martha Gammons, Elizabeth Matson (new head of Youth Services - HPL), Ashlee Kunkel

Call to order 9:30 a.m. – Chair – Ashlee Kunkel (for Lisa Brooks)

Secretary – Martha Gammons

Additions to the Agenda – none

Approval of March 2017 minutes: Mary Bieber noted that the CPL Butterfly Club fundraiser was not for the asbestos abatement but for the library foundation. Approved with correction: Megan/Kirsten

Unfinished Business

a. Shared System – upgrade done last evening. The next one will be the evening of April 27th.

b. LSTA – All 2017 grants ALS (and MPL) applied for have technically been approved. We don't know if there is any money for them yet. This includes the door counting grant. Steve will now administer the counting grant as Krista from SWLS has gone to a system in Minnesota. Steve reported that Terri Howe at DPI is leaving. She administers the LSTA grants.

c. HPL, BPL, EFPL have had Badgernet broadband surveys. Please copy Steve on any correspondence you have with ATT and Badgernet.

Hoopla stats are in this month's packet. Discussion about Hoopla records being downloaded into RockCat. Steve will talk to Steve Ohs as to how that might impact migration to SHARE.

d. WPLC Overdrive – Michael DeVries

Meeting tomorrow. Please give feedback today to Michael if you have a chance. State Advantage program discussion. 2 options: 1. Ownership of old items transferred to the consortium. 2. Member maintains ownership, title accessible by the whole state but members' customers have first access to it. Our advantage person chooses the titles that go into the program or it can be done automatically. Michael is not sure if we can opt out of participating. Charles indicated that HPL can put \$2000 more in the ALS advantage program (they currently administer the system's Advantage program as part of the resource contract). WPLC is leaving the budget for 2018 the same (\$1,550,000).

e. Budget 2016/2017

ALS intends to fund the migration. Money comes from funds saved, in part, from not replacing Melody. Steve and Steve Ohs will be putting together the migration budget. Steve Ohs will be at the May librarians meeting.

f. Youth Services Update - Sharon Grover

-Wrapping up this year's "app" grant.

-Martha/Sharon working on the youngchild.org WordPress site set up by Jim Novy and David Dowling from LLS

-Youth services institute sponsored by DPI, April 28 last day to apply.

g. Public Library System Redesign Project

-There will be 2 programs about PLSR project at the April WAPL conference.

-Steve wondered if the librarians have heard feedback from their staff about PLSR.

h. ALS Strategic Plan

nothing new

i. ALS Board Report

covered in today's meeting

New Business

a. SHARE Update

At last week's ALS board meeting they accepted the committee's recommendation to join SHARE. May 2nd LLS will present it at their SHARE group and then the LLS board for their approval. Each ALS library will need to approve the SHARE bylaws.

b. 2018 Participating Library Payments

Spreadsheets in packet. Everyone getting more money next year because of a decrease in circ that drives up the cost of circ.

c. SRLAAW cross county billing best practices update

18 month expiration of cards discussed.

d. Public Information Coordinator position update

Tovah Schnorr has been hired. Orientation May 22/23. Starting after Memorial Day. Martha will work with her on May 22/23.

ALS Activities

-4-H fair website for volunteer sign up is available on the ALS website

-Sync – there is a marketing packet for each library for this free YA audiobook project sponsored by AudioFile

-Teen Battle of the Books. Ashlee handed out a marketing packet for each library for the 2017 TBB project and went over the details.

-WCLO – Elizabeth Hough at HPL will handle the WCLO announcements for May until Tovah is here.

-Website updates – Martha will have all the summer library events on your events pages and will update banners with banners that do not have a particular date.

-Great Outdoors website resource. Libraries will receive packets of posters and bookmarks for this resource.

-SLPs – brochures will be done for the 6 libraries before Martha leaves. Libraries should be prepared to do their own newsreleases for SLP and TBB.

-Rock County Senior Review contacted us with a proposal. They are offering us space for an article in each month's newspaper and a good discount on advertising in each issue. Martha will send out the details by email and suggests that the ads and articles could be used by ALS and the member libraries but a schedule would need to be worked out.

Member Libraries Activities

Edgerton Public Library

- EPL will be closed April 28 because of some painting being done in the library.
- May 20th there is a pottery festival in Edgerton. The library has a very nice collection of Pauline pottery.
- Anyone want a giant box of ping pong balls (several libraries asked for some).
- Kirsten has sent books with cataloging complications over to HPL and it has worked well and is very appreciated.
- How long do other libraries keep library card applications? Discussion. BPL keeps for one year. You should have in your records retention policy that states that your records are digital constitutes the record.
- Some patrons say they are not getting their holds notices. Discussion.
- Kirsten wondered where people order their DVDs from . Amazon, Baker & Taylor

Hedberg Public Library

New appointee to the ALS board – Adam Guinness. Amy Goldstein speaking at the library. Maria put together a partnership with area agencies to improve our services and the awareness of services for kids with special needs. There will be a meet and greet on April 20 at 5:30 at the library with the agencies. They have advertised for a 20 hour youth services associate. Phil Schomber is now the adult programming librarian.

Milton Public Library

There will be a Food Truck Rally fundraiser on May 7. There will be 14 trucks from 10 a.m.-2 p.m. In the school district parking lot. Their book bike is finally being delivered in a few weeks. It will be called the Loan Ranger. MPL is having a new logo designed. Story garden project in the works.

Beloit Public Library

Blender Café should be open in May. “Best Beloit” library committee (better serve our patrons) visiting other libraries. AudioCon report. Stateline Literacy in the building is up and running. SLP activities being worked on. Michael DeVries is new head of adult services. Roger Dutcher is now head of tech and circulation services.

Orfordville Public Library

Sarah has talked to her board about the merger. They are happy about it. She is having reading “Camps” on Wednesdays this summer. Friday, April 28 the friends group is having Trivia contest. Light supper available for \$5.

Clinton Public Library

Mary reported on the difficulties regarding the asbestos abatement and moving the library out of the building temporarily. They will be closed from April 19-May 15.

Motion to adjourn:

Next meeting: Wednesday, May 17 at 9:30 a.m. at Hedberg Public Library.

Respectfully submitted by Martha Gammons

Library	Patrons				Circulations			
	Total Registered	April		Active Patrons	April		2017 YTD	
		New Patrons	Patrons		Cost	Circulations		Cost
Beloit Public Library	311	6	56	\$354.20	170	\$1,622.07	763	
Clinton Public Library	52	1	15	\$120.85	55	\$372.82	168	
Eager Free Public Library	111	1	18	\$102.34	46	\$473.46	224	
Edgerton Public Library	131	6	27	\$154.36	74	\$685.69	351	
Hedberg Public Library	658	18	179	\$1,105.01	549	\$4,524.79	2211	
Milton Public Library (WI)	130	8	30	\$249.26	114	\$734.20	370	
Orfordville Public Library	58	2	11	\$57.88	32	\$307.40	160	
Totals	1451	42	336	\$2,143.90	1040	\$8,720.43	4247	