

**Arrowhead Library System
Librarians Meeting
Wednesday, November 15 2017
Arrowhead LS/Milton Public Library
430 E High St. Milton
9:30 a.m.**

This meeting is being held at the [Arrowhead LS/Milton Public Library, 430 E High St., Milton.](#)

1. Call to order 9:30a.m. – Chair – Bryan McCormick
2. Secretary – Tovah Anderson
3. Additions to Agenda
4. Approval of October 2017 Minutes
5. Unfinished Business
 - a. Shared System
 1. Share update
 - i. Bylaws
 - ii. Delivery
 - b. LSTA
 - c. Technology
 1. Hoopla
 2. BadgerNet – Router updates
 - d. WPLC/Overdrive
 - e. Budget 2017/2018
 - f. Youth Services update- Sharon Grover
 - g. Public Library System Redesign Project
 - h. ALS Board Report – Sarah Strunz
6. New Business
 - a. LLS bulk computer purchases – Jim Novy
 - b. ALS Board vacancy
 - c. Seed Library update – Kirsten Almo
 - d. Dates and locations of the 2018 ALS Board, Librarians and SHARE meetings
7. ALS Activities
8. Activities in Member Libraries
9. Adjourn

Dates to Remember:

ALS Board Meeting – December 13 – 6:00 pm @ ALS

Wednesday, October 11, 2017
Arrowhead Library System Librarians Meeting
Milton Public Library

OCTOBER MINUTES

Present: Charles Teval, Steve Platteter, Tovah Anderson, Megan Kloeckner, Lisa Brooks, Kirsten Almo, Sharon Grover, Mary Beiber

1. Call to order 9:36a.m. – Chair – Lisa Brooks
2. Secretary – Tovah Anderson
3. Additions to Agenda
4. Approval of September 2017 Minutes
 - a. Motion to Approve Kirsten Almo
 - b. Seconded By Mary Beiber
 - c. Passed Unanimously
5. Unfinished Business
 - a. Shared System
 1. Share update – Going well
 - a. Elkhorn drop-off point for ALS, specifics TBD
 - b. Test Server user & password may be changing (EPL's has changed)
 - b. LSTA – Uses for LSTA grants is changing, we won't typically qualify
 - c. Technology
 1. Hoopla – HPL added more
 2. BadgerNet – waiting on second quote for Router
 - d. WPLC/Overdrive – Board meeting Tuesday around 3:00 at WPLA conference
 - e. Budget 2017/2018
 - i. State budget passed, extra \$14,607 in the budget due to increase
 1. Will be used for system wide GALE Courses Subscription (aiming for February)
 2. Looking into Lynda.com subscription through SHARE (\$25,000 for SHARE) (Possibly 2018, more possibly 2019)
 - f. Youth Services update- Sharon Grover
 - i. State Youth Services annual meeting
 1. Talked about LSTA: Individual library/System grants not likely ever again (possibly several systems teamed up might, but LSTA is focusing on projects with "Statewide Impact")
 2. Youth Services Institute
 - a. Elizabeth Matson, HPL, and Jayme Anderson from MPL attended
 3. 1,000 Books Before Kindergarten
 - a. Angela Meyers from Bridges sent statistical log-in information, we are all managing our own statistics (Sharon will send log-in info)

- b. Julie Westby and Sharon are working on updating recommended book titles
 - ii. Steve Platteter: Chippewa Valley Technical College is offering an Associate's Degree in Library Studies.
- g. Public Library System Redesign Project
 - i. Work groups will be presenting at WLA conference
 - ii. November: new round of regional meetings. Details TBD
- h. ALS Board Report

6. New Business

- a. Overview of the County Reimbursement Process
 - i. Steve Platter Presented a PowerPoint Presentation – Steve will email the PPP
 - ii. Washington County Board created a petition to create a single library system in Wisconsin as a means of controlling or eliminating County Reimbursements.
- b. SHARE Bylaws
 - i. In the packet
 - ii. Library Boards must approve and Director sign it, then send it to Steve Platteter to get to Lakeshores
 - iii. The current bylaws will change once we join we'll trigger the executive board switch. It will be brought up in the SHARE meetings once ALS libraries join.
- c. Movie Licensing (Agenda Addition)
 - i. MPL hasn't shown movies in the last year. (CPL, EFPL does - EPL has tried it this year)
 - ii. Not all ALS libraries have to participate

7. ALS Activities

- a. Website committee
 - i. Meeting set for November 9 from 2-4 p.m. at Milton Public Library Community Meeting Room
- b. SHARE Phase 1 PR
 - i. Working on a PR kits for each library
 - ii. Phase 1 will be teaser/intro to share and contain action items for Patrons to prepare

8. Activities in Member Libraries

- a. EFPL:
 - i. Programs:
 - 1. Spooky Science at elementary School
 - 2. Moonwalk with Evansville Nature Center
 - 3. Live Bats at the Library with WDNR
 - ii. Lease Extension with Post Office and City approved
 - 1. Post office building going up

2. November bids go out
- b. CPL:
- i. Programs
 1. Crazy 8s Math Club: Season four of afternoon math club
 2. Pollinators Program with Clinton Garden Club
 3. CRRC: Earth Ethics from the Perspective of the Ojibwa (songs, drums, etc.) November 11 at noon
 - ii. Looking for a Children's area mural: Open to suggestions
- c. HPL:
- i. Hired new position "Innovation Librarian" starts November 8/10 from New Orleans – Rachael Murdock. Presenting and pushing technology for staff and patrons, mostly adult but some other
 - ii. Oct. 21: Nightmare at Main Manor: Fundraiser \$40 tickets
 - iii. Jamie Swenson (HPL Employee) book launch "Woof & Quack" series last night
 - iv. Transformation: Expecting big donors to get locked in in December
- d. EPL
- i. Programs
 1. Oct. 28: Sterling North Book and Film Festival (15 authors presenting at the library)
 2. Third Blood Drive: Very positive, new faces for the library (Booked 3 more)
 3. 1 applicant for Amber's position; have asked for more money in the budget for a person with more hours
- e. MPL:
- i. Programs
 1. Storygarden progressing with the city: a designer has been hired (funded by parks and rec), preliminary drawings are coming. Should start in the spring. Park will be accessible.
 2. Adult program attendance is rising, Angie has taken over.
 - a. Recipe club is new: people cook their dish and bring it to share, plus bring copies of the recipe. (evenings)
 - b. Essential Oil program – Basics
 3. Added line item to budget "Spark" makerspace – took \$ from AV and added money from increased revenue (LSTA grant was going to be source for equipment, gone)

9. Adjourn

- a. Motion Charles Teval
- b. Second Megan Kloeckner
- c. Passes Unanimously

Dates to Remember:

ALS Board Meeting – November 8 – 6:00 pm at BPL

ALS Librarians' Meeting – November 15 – 9:30 a.m. at ALS

Library Name	Total Registered (All Time)	New Patrons (Last Month)	Patrons Served (Last Month)	Sales (Last Month)	Circs (Last Month)	Sales (YTD)	Circs (YTD)
Beloit Public Library	391	10	81	\$587.41	274	\$4,487.39	2086
Clinton Public Library	59	1	9	\$85.55	35	\$791.85	360
Eager Free Public Library	136	2	21	\$119.66	64	\$1,371.13	667
Edgerton Public Library	183	14	45	\$361.43	172	\$2,145.93	1047
Hedberg Public Library	867	35	211	\$1,580.06	709	\$12,352.53	5847
Milton Public Library (WI)	168	5	38	\$272.65	120	\$2,212.40	1035
Orfordville Public Library	77	4	20	\$167.75	70	\$1,084.15	535
Total	1881	71	425	\$3,174.51	1444	\$24,445.38	11577

ALS Librarians Meetings 2018

9:30 a.m.

Meeting Date	Location	Chair
Wednesday, Jan 17	ALS	Mary Bieber
Wednesday, Feb 21	ALS	Sarah Strunz
Wednesday, March 21	EPL	Kirsten Almo
Wednesday, April 18	MPL	Lisa Brooks
Wednesday, May 16	HPL	Bryan McCormick
Wednesday, June 20	BPL	Nick Dimassis
Wednesday, July 18	EFPL	Megan Kloeckner
Wednesday, Aug 15	CPL	Mary Bieber
Wednesday, Sept 19	OPL	Sarah Strunz
Wednesday, Oct 17	ALS	Lisa Brooks
Wednesday, Nov 21	ALS	Bryan McCormick
Wednesday, Dec 19	ALS	Nick Dimassis

**ARROWHEAD LIBRARY SYSTEM
2018 Board Meeting Dates &
Dates Vouchers are due at Courthouse**

Board Meeting Date	Location	Vouchers Due @ Courthouse by Noon
Wednesday, January 10	ALS	Tuesday, December 26
Wednesday, February 14	ALS	Tuesday, January 30
Wednesday, March 14	ALS	Tuesday, February 27
Wednesday, April 11	BPL	Tuesday, March 27
Wednesday, May 9	EPL	Tuesday, April 24
Wednesday, June 13	EFPL	Monday, May 29
Wednesday, July 11	MPL	Monday, June 26
Wednesday, August 8	ALS	Tuesday, July 24
Wednesday, September 12	OPL	Monday, August 28
Wednesday, October 10	CPL	Tuesday, September 25
Wednesday, November 14	HPL	Tuesday, October 30
Wednesday, December 12	ALS	Tuesday, November 27

LAC & SHARE Meetings - 2018

Location

1/9/2018	<u>Matheson Memorial Library, 101 N. Wisconsin Street, Elkhorn</u>
2/6/2018	<u>Matheson Memorial Library, 101 N. Wisconsin Street, Elkhorn</u>
3/6/2018	<u>Matheson Memorial Library, 101 N. Wisconsin Street, Elkhorn</u>
4/3/2018	<u>Walworth Library, 525 Kenosha Street, Walworth</u>
5/1/2018	<u>Waterford Library, 101 N. River Street, Waterford</u>
6/5/2018	<u>Arrowhead - TBD</u>
7/10/2018	<u>Racine Public - 75 Seventh Street, Racine</u>
8/7/2018	<u>?????????</u>
9/11/2018	<u>KPL - Branch TBD</u>
10/2/2018	<u>Matheson Memorial Library, 101 N. Wisconsin Street, Elkhorn</u>
11/6/2018	<u>Matheson Memorial Library, 101 N. Wisconsin Street, Elkhorn</u>
12/4/2018	<u>Matheson Memorial Library, 101 N. Wisconsin Street, Elkhorn</u>